

## The Institution of Engineers of Kenya Central Kenya IEK Branch

C/o VICE CHANCELLOR, DEDAN KIMATHI UNIVERSITY OF  
TECHNOLOGY

P.O. Box PRIVATE BAG

Telephone; 0721555180, 0712388612, 0712388613

NYERI, KENYA.

Ref. No. IEK/CKB/Vol 1/1/2021

Date: 10<sup>th</sup> February 2020

Dear IEK Members,

### 2020/2022 CENTRAL KENYA IEK BRANCH COMMITTEE ELECTIONS

Pursuant to the Institution of Engineers of Kenya constitution under regulations of the branch's clause 14, the branch committee invites nomination from the membership to fill the positions listed below that are about to occur on Central Kenya IEK Branch Committee.

1. The Chairman (clause 14.2.a), shall be a corporate member (Clause 12)
2. 1st Vice Chairman (Clause 14.2.a), shall be a corporate member (Clause 12)
3. 2nd Vice Chairman (Clause 14.2.a), shall be a corporate member (Clause 12)
4. Hon. Treasurer (Clause 14.2.c and d), shall be a corporate member (Clause 12)
5. Hon. Secretary (Clause 14.2.c and d). Shall be a corporate member (Clause 12)
6. Ordinary members (6), three of whom may be Graduate engineers (clause 12)

The attached nomination form may be downloaded from the IEK website (adapted for branch use).

Your filled nomination form and letter of consent should be addressed to the Branch Chair, remember to indicate your name and IEK number. The form and letter must be sent to Central Kenya IEK Branch office not later than **5pm, Friday, 12<sup>th</sup> March 2021** by email. The address is: [hannah.njeri@dkut.ac.ke](mailto:hannah.njeri@dkut.ac.ke) and cc [ndirangukioni@dkut.ac.ke](mailto:ndirangukioni@dkut.ac.ke)

Lady engineers are encouraged to apply. The Central Kenya IEK Branch will confirm receipt of each nomination by responding to your mail.

Yours sincerely,

Prof Ndirangu Kioni

Chair

Central Kenya IEK Branch.

**ELECTIONS F O R 2020/2022**  
**CENTRAL KENYA IEK BRANCH**  
**NOMINATIONS TO BRANCH COMMITTEE**

Position applied for: .....

Name: ..... IEK No.....

Discipline..... Signature.....

ID No ..... Cell No .....

Address ..... Code .....

Email address: .....

Proposer ..... IEK No .....

Discipline: ..... Signature .....

Seconder ..... IEK No .....

Discipline: ..... Signature .....

(The person being nominated MUST PERSONALLY write to consent that he/she is willing to serve on the branch committee in accordance with Clause 9.II of the Constitution)



Ref. No. IEK/CKB/VOL1/2/2021

Date: 10<sup>th</sup> February 2021

Dear IEK Members,

#### 2020/2022 APPOINTMENT OF SCRUTINEERS

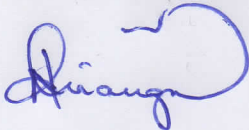
Pursuant to section 9.13 of IEK constitution, The Central Kenya IEK Branch Committee invites application from membership to fill the positions (5) of the election scrutinizers for the forthcoming branch elections. The Central Kenya IEK Branch on its anticipated meeting this march will appoint the election scrutineer from the list of the applications. The criteria for appointment will be;

1. Must be a bonafide member of the Central Kenya branch
2. Can be either a corporate, graduate or fellow of the IEK.
3. Must have no interest in appointment to any office of the branch in 2020/2022 period
4. Must have not nominated any person for any office of the branch for the year 2020/2022
5. Must be available during the electioneering period

Your letter for expression of interest should be addressed to the Branch Chair. Remember to indicate your name and IEK number, the form must be sent to Central Kenya IEK Branch office not later than 5 PM, **Wednesday, 24<sup>th</sup> March 2021** by email. The address is: [hannah.njeri@dkut.ac.ke](mailto:hannah.njeri@dkut.ac.ke) and cc [ndirangukioni@dkut.ac.ke](mailto:ndirangukioni@dkut.ac.ke)

The Central Kenya IEK Branch will confirm receipt of your letter by responding to your

email. Yours sincerely,



Prof Ndirangu Kioni  
Chair

**Central Kenya IEK Branch**

Dear IEK Members,

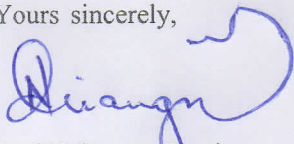
### 2020/2022 ELECTION CALENDER

Find below the election calendar for your forward planning.

NO:	DATE	EVENT	POSITIONS DESCRIPTION	DURATION
1	15/02/2021 - 15/03/2021	Application for nominations to branch committee	Chairman 1 <sup>st</sup> Vice Chairman 2 <sup>nd</sup> Vice Chairman Honorary Secretary Honorary Treasurer Six Ordinary Members	30 Days
2	15/03/2021- 26/03/2021	Application and expression of interest to be appointed as scrutineers for branch elections	Must be a registered member of this branch Must be a graduate, corporate or fellow member of this institution Must declare no intention to vie for any post on Central Kenya IEK branch election Must have not nominated, proposed or seconded any person for any office in the branch.	10 Days
3	29/03/2021	Committee meeting	AGENDA Ratification and appointment of scrutineers Approval of voters list to be published Elect the chairman, 1 <sup>st</sup> vice chairman, 2 <sup>nd</sup> vice chairman from the list submitted during nominations of those position.	1 Day
4	30/03/2021	Publishing of voter list and the appointed scrutineers by the committee	Full name, registration numbers and discipline of eligible voters. Full names, registration numbers and discipline of appointed scrutineers.	1 Day
5	31/03/2021- 07/04/2021	publishing of the ballot list	Send email to all eligible voters with the full list of nominees for all positions and Google link for them to vote their leaders within 1 day	7 Days
6	08/03/2020	voting day	All eligible voters to vote in their leaders.	1 Day

7	12/04/2021- 16/04/2021	Publish the list of winners.	Verify the voting data by the scrutineers and prepare the list of winners for the position of honorary secretary, treasurer and six ordinary members.	5 Days
8	19/04/2021	Branch committee meeting and AGM	Presentation of the elected committee members (chairman, 151 chairmen, 2 <sup>nd</sup> chairman, honorary secretary, honorary treasurer and six ordinary members)	1 Days
9	20/04/2021	Ratification of the officials	Branch committee to send the list of elected committee members to the secretariat for ratification via the branch honorary secretary.	1 Days

Yours sincerely,



Prof Ndirangu Kioni

Chair

**Central Kenya IEK Branch.**