

Part I

Report on Training and Experience

Submitted to the Institute of Engineers of Kenya

Nairobi

In partial fulfillment of the requirements for
transfer of class to Corporate Member.

By

Name

IEK No. XXX, EBK No.

XXX Engineering

Discipline Month, Year

DECLARATION

I hereby declare that this training and experience report was prepared by me as I carried out in the course of my duties.

Signed:

Candidate's Name:

EBK No. BXXXX, IEK No. G.XXXX

Date:

CERTIFICATION

This is to certify that this report was prepared by the candidate (NAME) for the works that he carried out in the course of his duties under my supervision.

Signed.....

Supervisor's Name:

EBK No. BXXXX, IEK No. M.XXXX

Date:

1.0 Summary of Training and Experience

Period	Institution	Description of work done	Supervisor	Duration In Months
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1.1 Summary of Time Spent

Type of Work	Period in Months
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2.0 DETAILED REPORT ON TRAINING AND PRACTICAL EXPERIENCE

Give a brief description of the projects carried out, indicating the period the candidate carried out the works and the supervisor during that period. Indicate the challenges encountered and how you sorted out the problem.

The report reference should be made to your employers or immediate supervisors who have been responsible for this practical training or under whom you have served, giving the names and appointments.

3.0 ORGANIZATION CHART OF THE CURRENT FIRM WHERE THE CANDIDATE IS WORKING

Candidate to draw an Organization chart showing His/her current Position.